

Minutes of Swimming HBPB Management Committee meeting held on 16th September 2008 at 8pm

Present: Allan Boyd, Keith Bone, Trudi Astwood, Sharon Gimblett, Shona Goodfellow, Guy Bull.

Apologies: Gary Martin, Greg Meade, Brenda Roberts.

Previous minutes: Circulated and agreed a true and correct record. Sharon/Guy

Correspondence:

Inwards

- Ministry Economic Development requesting a copy of the 07/08 Financial Report.
- Thank you letter from Bert Cotterill re Life Membership.
- Incorporated Societies with information on how to register the constitution change.
- NZ Swimming Trust AGM Minutes.
- Community Post – 50 free self addressed envelopes.
- Spring Meet Managers Report Corron Burns
- Spring Meet Managers Report Tracy Jones.
- Eastland Cheque for Summer Champs.

Outwards

- Reply to Bert with cheque to reimburse travel costs to Swim NZ AGM.
- Financial report to MED.
- Community Post application.
- New constitution to Inc. Societies.

Financial Report:

- Brenda to email out next week.

Sub Region Reports:

Eastland

- Prepared Summer Champs flier.

Hawkes Bay

- Winding up Winters
- Planning Waipuk Meet
- Shona to cc Swim HB questionnaire to management
- Keith to get Surf NZ template for feed back after major meets.

Technical:

Hawkes Bay

- Keith passed Nicole Parent Starter and Referee

Records:

- Trudi presented the 2nd version of records report. Trudi/Allan

General Business:

- Bert Cotterill was awarded Life membership to Swim NZ.
 - Keith to scan newspaper clip to Gut and get it put on the website.
 - Keith to write a letter of congratulation to Bert.
- Guy working on new website design. It will have drop down menus and be a lot more up to date.
 - Sports Ground has offered us space to set up a website. Guy recommended that we should concentrate on getting our one up first. Committee agreed.
- Summer Champs
 - Guy presented the flier and will send the QT's to coaches and management and they can be altered if need.
 - No glass will be allowed in the pool area. Bags will be inspected.
 - Guy to look at outing this information in the programme and on the flyer
- Guy is using the BOP and SNZ constitutions as guidelines for improving HBPB's.
 - Thank you to Guy for putting in a tremendous amount of hours to do this.

- Shona to send a letter to BOP and Waikato to ask for a date to run Tri Series next year.
 - It was moved that Swim HBPB apply for funding for vans, accommodation and apparel.
- SNZ Age Group Camps start the day after Summer Champs finish, so Steve Delany will take the AOD immediately from Gisborne.
 - Steve has offered to assist as an official on the last 2 days of the Champs.
 - Moved that HBPB pay for his accommodation. Guy /Trudi
- Three committee members from Swim HBPB need to sign an Incorporated Societies document to notify them of the change to the constitution regarding the transfer rule.
- SNZ are altering their constitution regarding the transfer rule.
 - Transfer rule is: transfer effective immediately, but if you transfer again within 3 months, then you get a 60 day stand down.
- Swimming caps are ordered and on the way.
- HBPB competitive swimmers are on the database, others are slowly getting put on.
 - Shona has asked that all clubs send an update of their registrations every three months by TM file, so that will then tie in with SNZ requirements. Shona to advise on the dates. The new SNZ registrations forms will still need to be sent.
- Management is keen to start a “Battle of the Bay’s” competition. Shona to ask coaches for a date and format.
- Brenda to contact Felipe and chase up the RAD’s 2 coach report.
- The committee discussed Corron Burn’s and Tracy Jones’s manager’s reports from the Spring Meet. Recommendations from the reports are:
 - Relay policy to be circulated to all clubs and to be added to manager’s job description.
 - If a swimmer withdraws from a relay then they are to pay the penalty fee.

Meeting closed 10.10pm

Next meeting 13th November.