

# **Hawkes Bay Poverty Bay Swimming Incorporated** **Regulations**

**As At 31/7/2005**

## **GENERAL**

The Swimming Regulations of Swimming New Zealand will be the default rules for Hawkes Bay Poverty Bay Swimming Inc. including any duly approved additions, alterations or deletions therefrom, unless specified otherwise in the following regulations.

The Hawkes Bay Regulations & Job Descriptions will be administered by the HBPB Management Committee. Clubs and or Management may initiate amendments or change to these regulations by presenting their proposals to the Management Committee who in turn will notify the clubs and ask for submission on the proposal. After due consideration of the submissions the Management Committee will decide on an appropriate action.

## **REGULATION 1**

### **RECORDS**

- R1.1 HBPB Swimming will recognise records for current HBPB Swimming and Swimming New Zealand National Championship distances, and other events and distances as determined by HBPB Swimming.
- R1.2 HBPB Swimming shall recognise a record established only in a pool of a length of 25 metres or longer. HBPB Swimming shall recognise only short course (25 metres) and long course (50 metres) records.
- R1.3 A record must be held for 24 hours before it will be recognised. Records which are made then broken at the same meet will not be recognised.
- R1.4 Any HBPB Swimming swimmer may break the Open record for his/her sex. Refer to conditions for SNZ records for more information.
- R1.5 A performance for which a record is claimed, must be under the direct control of a Referee
- (a) Three timekeepers shall independently keep the time for the performance.
  - (b) A Chief Timer and the Referee shall sign the statement on the record application form.
- R1.6 Application for recognition of a record must be made on the prescribed form. It shall be the responsibility of the Manager of the swimmer seeking to have a time recognised to have the form completed and sent to the HBPB Swimming Recorder. The Referee and Chief Timekeeper shall provide without undue delay any signed statement required"

No application will be considered by HBPB Swimming, unless it is received within fourteen days of the date of the performance. However, if an unavoidable delay, greater than this period, is anticipated, a verbal report to the Recorder, in advance of the written application may be considered by HBPB Swimming.

Nothing in R1.6 above shall debar a swimmer from making a personal application for recognition of his own performance as a record, provided that all HBPB Swimming requirements are met.

- R1.7 Record applications shall be received by the Recorder, checked for correctness of application and then submitted to HBPB Swimming meeting for approval. If approved, full details of the Record shall be published in the Minutes of such meeting, and such minutes shall be the authority for the entry of the Record in the Record Book.
- R1.8 Records established at the HBPB Summer and Winter Championships, the North Island, Age Group, Division II, Junior National, Open National and Winter National Championships do not require an application form to be submitted.
- R1.9 Equalled records, shall be recognised, and entered in the Record Book, and a certificate shall be issued to recognise this performance.
- R1.10 When a new event is instituted, the term "Best Performance" and not "Record" will apply for the first performance. Thereafter any bettered time will become the record if approved. Best Performance will be entered in the Record Book as such, but no certificate will be issued. If, at the HBPB Swimming Championships, 12 months after the inception of such new event, the initial best performance is not bettered, such best performances automatically becomes the Record.
- R1.11 The only teams races, for which HBPB Swimming will recognise records, are the "Cup Relays" as swum annually at HBPB Swimming Championships.
- R1.12 HBPB Swimming does not recognise any conversion times for records, and has long and short course only, whether set in metre or yard pools, and are all called metric records.
- R1.13 Swimmers breaking HBPB Swimming Records while swimming for the "United Swim Team" will have the Record registered in their name and their Parent Clubs name not the "United Swim Team" name. The "United Swim Team" may not have any HBPB Swimming Records registered under its name.

## **REGULATION 2 HBPB SWIMMING CHAMPIONSHIPS**

- R2.1 HBPB Swimming may conduct annually such Region Championships as it shall determine.
- R2.2 HBPB Swimming shall allocate annually the venues and duties of the Championships, which will be run by the respective Sub Regions.
- R2.3 HBPB Swimming reserves full power over Region Championships events whether conducted by a Sub Region or by a club or clubs.
- R2.4 Nothing in this rule shall debar HBPB Swimming from permitting a visiting swimmer

from another Region to swim in a HBPB Swimming Championship Event, but such visiting swimmer, should he/she win, may not hold the title nor receive any prize, save, with the prior approval of HBPB Swimming. Only one visiting swimmer may swim in each final except where there are insufficient Hawkes Bay / Poverty Bay swimmers to fill all lanes.

- R2.5 The HBPB 1500m and 800m freestyle championship events may be swum, prior to, or later than, the HBPB Swimming Championships on time trial basis in both Hawkes Bay and Poverty Bay.

### **REGULATION 3 REGIONAL CHAMPIONSHIPS (GENERAL)**

- R3.1 The HBPB Regions (Swim HB & Eastland Swim) shall annually define the Championship events to be conducted through the current season.
- R3.2 A club shall not hold a club carnival when the HBPB Region is holding a a championship.
- R3.3 Summer and Winter Championship programmes to be submitted to the HBPB Administrator, then approved by management. All entries to be received by the organising Committee.
- R3.4 Relay entries will be by team, relay team swimmers may swim in any order, except for Medley Relays.
- R3.5 The entry fee for the HBPB Championships and the HBPB Winter Championships individual and relay events will be set by the organising committee and approved by HBPB Management Committee.

### **REGULATION 4 HBPB SWIMMING CHAMPIONSHIPS (SUMMER)**

- R4.1 The events and Age Groupings in the Summer Championships programme will reflect those of the National Junior, Age and Open events
- R4.2 Long distance events to be swum at the same time in long course pools in both Hawkes Bay and Gisborne. Each area will be responsible for paying for their respective pool hire costs.  
If necessary, 55 yard pool times can be converted to 50m times for the purpose of defining placings, and not used for any other purpose.
- R4.3 Qualification times may be applied.
- R4.4 The qualifying period for the Hawkes Bay Poverty Bay Summer Championships starts on the first day of the proceeding years Championships
- R4.5 All Championships dates will be submitted to the HBPB Management Committee for their approval.

### **REGULATION 5**

## **WINTER CHAMPIONSHIPS**

- R5.1 Qualification times may be applied.
- R5.2 The qualifying period for the Hawkes Bay Poverty Bay Winter Championships starts on the first of the proceeding years Championships.
- R5.3 Long distance events to be swum at the same time and in 25m pools in both Hawkes Bay and Gisborne.  
Each area will be responsible for paying for their respective pool hire costs.
- R5.4 The Organising Committee will submit the Events and Age groupings for the Winter Championships to the HBPB Management Committee for approval.

## **.REGULATION 6 ENTRANCE FEES**

- R6.1 Entry Fees to the Hawkes Bay/ Poverty Bay Championships shall be decided by the Organisation Committee and approved by the HBPB Management Committee
- R6.2 Entry fees must be paid prior to the championship and be the responsibility of the club entering the swimmer.
- R6.3 A competitor starting in any race when he has made default in payment of any entrance fee for that or any prior event or events shall be disqualified.

## **REGULATION 7 HBPB Swimming Scratching Rule**

- R7.1 For Heats:  
If a swimmer does not turn up for their heats event they are scratched.  
For Finals:  
Competitors wishing to withdraw from finals events shall do so in writing, through their Manager and lodged with the Meet Controller within the following times -
  - a) for finals swum in the same session as heats, within 15 minutes of the posting of the list of finalists for that particular event.
  - b) for finals to be swum at a later session, within 15 minutes of the posting of the list of finalists for the last event swum at the heat session.

### **Penalty - Finals:**

Any competitor not having withdrawn as herein before provided and who does not compete in the finals event, shall be deemed a late withdrawal except where there are medical reasons or proved hardship, and shall be debarred from competing in their next scheduled individual event.

Where a Club team is a late withdrawal, that Club shall be debarred from Competing in the next teams event for which that Club has entered.

### **Medical Scratching for Finals:**

A medical certificate is necessary.  
For medical reasons you can scratch up to 15 minutes before a session starts (not warm up) but you must scratch for all that session. If taken ill during a session you must scratch for the rest of that session.

The Meet Director shall determine the acceptability on all matters where medical reasons or hardship are claimed.

## **REGULATION 8 NATIONAL CHAMPIONSHIPS**

- R8.1 HBPB Swimming will provide managers for Winter Nationals, Open Nationals, Age Groups, Division II, and Junior Nationals.
- R8.2 Entries for Age Groups, Division II, Open Nationals and Junior Nationals and Winter Nationals must be made through HBPB Swimming.
- R8.3 No entry will be accepted by HBPB Swimming unless accompanied by the appropriate entry fee. Clubs are responsible for all National Entry Fees including Club relays.
- R8.4 All clubs to arrange their own travel and accommodation to Winter Nationals, Open Nationals, Age Groups, Division II, North Island Championships and Junior Nationals. HBPB Swimming will appoint an overall manager who takes over at the poolside.
- R8.5 For any other meets other than 8.4 above, where a HBPB Swimming team is selected, all members of the team will travel under HBPB Swimming arrangements, at all times all teams will be under the jurisdiction of the selected Team Manager.

## **REGULATION 9 HBPB SWIMMING QUALIFIED OFFICIALS**

- R9.1 Members who wish to take HBPB Swimming Officials Examination must be affiliated to HBPB Swimming and be over 15 years of age. Application to be made to examiners in Swim Hawkes Bay and Eastland Swim.
- R9.2 Members will be limited to sitting no more than three regional examinations comprising of Time Keeping, IOT, and Starter in any one year. Candidates must officiate at a minimum of 6 meets (this includes officially run Club Nights) between the afore mentioned examinations.  
  
Candidates for the Referees examination must hold their last examination for 6 months and complete officiating at a further 6 meets before being examined for their Referees qualification.
- N.B. National Examination forms are to be submitted by clubs for all examinations (National Examination Forms can be down loaded from Swimming NZ website [www.swimmingnz.org.nz](http://www.swimmingnz.org.nz))

## **REGULATION 10 CONDITIONS FOR COMPETITIONS FOR TROPHIES**

#### 10.1 POINTS

Points for all trophies shall be as follows, except where otherwise stated:-

7 lane pool      12 7 5 4 3 2 1

6 lane pool      12 7 5 3 2 1

#### 10.2 FINA Points Awards

Presented to the swimmer in each age group who achieves the highest points score for any one event (including distance events) swum at the HBPB Summer Championships.

#### 10.3 Swimmer of the Meet

A male and female Swimmer of the Meet Trophy may be awarded at the HBPB Championships.

- Open only to HBPB Swimmers.
- This award to be calculated from the current FINA Point List
- The male swimmer with the highest FINA Points score in any one individual event to receive the Male Swimmer of the Meet award.
- The female swimmer with the highest FINA Points score in any one individual event to receive the Female Swimmer of the Meet award.

#### 10.4 **SWIMMER OF THE YEAR TROPHY**

Presented in 1958 by Mr & Mrs Carl Atkinson. Mr Atkinson was a life-member of HBPB Swimming and SNZ

- (1) The trophy, which is to be awarded annually to the "Open Swimmer of the Year", shall be announced at the HBPB Summer Championships by Regional Selectors.
- (2) Trophies for the "Junior Swimmer of the Year" (14yrs and under during the preceding year) and "Swimmer of the Year with a Disability" may also be awarded and announced at the HBPB Summer Championships by the Selectors.
- (3) The Selectors decision shall be based on the competitors achievements during the calendar year immediately preceding the Championships. The Awards shall be presented at the HBPB Summer Championships.
- (4) The Selectors may decide not to make an award in the Junior, and, or the Swimmer with Disability section in any one year.
- (5) Criteria for Selection

#### **Open**

#### **Junior**

#### **Swimmer with Disability**

1. Olympic Gold	NZ Open Record	World Open Record
2. Olympic Silver	NZ Open Gold	Para. Games Gold
3. Olympic Bronze	NZ Open Silver	World Cup Gold
4. World Record	NZ Open Bronze	International Gold
5. World Gold	NZ Squad	Para. Silver
6. World Silver	International Age Gold	World Cup Silver
7. World Bronze	NZ Age Record	International Silver
8. Commonwealth Gold	NZ Age Gold	Para. Bronze
9. Commonwealth Silver	NZ Age Silver	World Cup Bronze
10. Commonwealth Bronze	NZ Age Bronze	International Bronze
11. Pan Pacs Gold	NZ Age Team Selection	NZ Record

12.Pan Pacs Silver	NZ Open Finalist	NZ Gold
13.Pan Pacs Bronze	NZ Age Finalist	NZ Silver
14.Olympic,Commonwealth or Pan Pac Rep	HBPB Records	NZ Team
15.World Cup Gold		NZ Bronze
16 World Cup Silver		
17. World Cup Bronze		
18.NZ Record Open		
19.NZ Open Gold		
20.NZ Winter Gold		
21.NZ Open Silver		
22.NZ Winter Silver		
23.NZ Open Bronze		
24.NZ Winter Bronze		
25.NZ Open Finalist		
26.NZ Winter Finalist		

#### 10.5 HBPB SWIMMING CHAMPIONSHIPS TROPHIES

##### A: AGGREGATE CUPS (INDIVIDUAL)

###### Cooper Memorial Cup

Presented by W.Cooper

This Cup is a perpetual trophy and shall be awarded to the winner scoring the most points in HBPB Swimming 16 or 17 years and over Championship Events (excluding teams races) at the HBPB Swimming Championships.

###### Miles Cup

Presented by Mr and Mrs R.H. Miles in 1938

This cup is awarded to the competitor scoring the most points in the girls 16 or 17 years and over events at the HBPB Swimming Championships.  
(Mr Miles was the Region delegate on the Council from 1944/45)

###### Meade Cup

Presented by the Meade family

This is awarded to the competitor scoring most points in the boys 12 or 13 years age group

###### Goodall Cup

Presented by Miss Yvonne Goodall

Awarded to the competitor scoring the most points in the girls 12 or 13 years age group.

###### Colin Kirkley Memorial Cup

Presented by Mr & Mrs C Kirkley

Awarded to the competitor scoring the most points in the boys 14 or 15 years age group.

#### Simmonds Memorial Cup

Presented by Miss M. Simmonds (1940)

Awarded to the competitor scoring the most points in the girls 14 or 15 years age group.

#### B: CLUB POINTS CUPS

##### Presidents Cup

Presented by the Mead family for the premier club of the Hawkes Bay Championships, excluding relays (points added together from senior and junior club cups)

##### Junior Aggregate Cup

Presented by the Hawkes Bay Poverty Bay Region

Awarded to the Club gaining the most points in the Under 14 age groups at the HBPB Swimming Championships, excluding relays.

##### Herald Aggregate Cup

Presented by the proprietors of The Hawkes Bay Herald

This Cup is a perpetual trophy, points to be allotted each 14 and over, male and female, at the HBPB Swimming Championships. Points to be awarded to club represented by the competitor and the club gaining the highest points shall hold the cup until the next season. Excludes relays.

#### C: MEMORIAL CUPS

##### Brendon Long Memorial Cup

Presented by Mr & Mrs Long in memory of their son, Brendon who died in an accident. Brendon was a very popular HBPB Swimming swimmer from the Heretaunga Club.

Awarded to the winner of a separate race for the overall 7 fastest male swimmers from the 50m freestyle finals, regardless of age, at the HBPB Championships.

##### Compton Memorial Cup

Presented by the Compton family in memory of their daughter Penny who died in an accident. Penny was a young swimmer from the Heretaunga Club.

Awarded to the winner of a separate race for the overall 7 fastest female swimmers from the 50m freestyle finals, regardless of age, at the HBPB Championships.

#### D: FASTEST TIME CUPS

##### Lewis Cup

Presented by Miss Lynette Lewis

Awarded to the fastest time swimmer in the open women's 1500m event at the HBPB Championships.

##### Johnstone Cup

Presented by Mr J.P.Johnstone a past president of the HBPB Swimming and also a life- member

To be awarded to the fastest time swimmer in the open men's 1500m swim at the HBPB Championships.

#### E: RELAY CUPS

##### Swain Memorial Cup Champion Teams Race

Presented by Mrs J.W.C.Swain

This Cup is a perpetual trophy and shall be open to all clubs affiliated to HBPB Swimming Inc. Each team to consist of four male swimmers, all from the one club to swim 100 metres each. Winners to hold the Cup for one season. Points do not count for Cooper Memorial Cup.

##### Life Members Cup

Presented by the current Life Members in 1995 - Mr R.Shakespeare, Miss M.Simmonds, Mr J.Johnstone, Mrs B.Meade, Mrs D.Scullin, Mr O.Blewett, Mrs V.Mayo, Mrs P.Sowman

This Cup is a perpetual trophy and shall be open to all clubs affiliated to HBPB Swimming. Each team to consist of four female swimmers, all from the one club to swim 100 metres each. Winners to hold the Cup for one season. Points do not count for Cooper Memorial Cup.

##### Kinross-White Cup

Presented by W.Kinross-White

This Cup is a perpetual trophy and shall be open to all clubs affiliated to HBPB Swimming. Each team to consist of six male swimmers all from the one club and each competitor to swim one length of the pool regardless of the length of the pool.

##### Shields Cup

Presented by Annette Shields

To be swum for at the HBPB Swimming Championships, the competition is open to any club affiliated to HBPB Swimming. Each team to consist of four women swimmers from one club, 16 and over, 14/15, 12/13 and Under 12. Each swimmer is to swim one length of the pool.

##### Pufflett Shield

Presented by Mrs Andrew Pufflett

To be swum for at the HBPB Swimming Championships, this trophy is open to any club affiliated to the Region. Each team to consist of two boys and two girls, one each under 12 who swim one length each, and one each 12-13 years, who swim one length each of the pool.

##### Chas. M. Simmonds Memorial Shield

Presented in memory of Mr Chas Simmonds, by Miss Simmonds in 1940

The competition is open to clubs affiliated to HBPB Swimming, teams to consist of

four girls and four boys 13 years and under who swim one length each Medley relay.

#### Twisleton Cup

Presented by Mr & Mrs R.H.Twisleton

This competition is open to any club affiliated to HBPB Swimming. Teams to consist of four males and four female who swim one length each as a Medley Relay.

#### Killarney Heights Trophy No 1

Presented by the Killarney Heights Club, Sydney

Two girls, two boys, 10/under each swim 1 length freestyle

#### Killarney Heights Trophy No 2

Presented by the Killarney Heights Club, Sydney

Six female swimmers from one club, each swim 1 length freestyle

#### Seymour Cups

Presented to the Region in 1967 by the family of the Seymour brothers who won these trophies early in the Region's history. Awarded to the winners of a District Relay - Hastings Napier and Gisborne. Teams to consist of one swimmer from each age group who swim one length each freestyle. One competition is for boys and the other for girls. The teams being selected by the HBPB Swimming Selectors at the Championships.

If one area (Napier/Hastings/Gisborne) does not have a swimmer in an age group then a swimmer may be swum up, and the team will still be a recognised team

### **WINTER CHAMPIONSHIPS**

#### Robson Trophy

Presented by Mr N.Robson

Club teams of four boys, 13/under, each swim 50m. Medley

#### Sowman Trophy

Presented by Jack and Pat Sowman

Club teams of four girls, 13/under, each swim 50m. Medley

#### Robson Shield

Presented by Mr N.Robson

Club teams of four boys, open, each swim 100m. Medley

#### Robson Cup

Presented by Mr N.Robson

Club teams of four girls, open, each swim 100m. Medley

#### Mayo Cup

Presented by Valda Mayo in 1997

Club teams of four, each swim 200m Free ( Male )

Doreen S' Cup

Presented by Doreen Scullin in 1997

Club teams of four, each swim 200m Free ( Female )

Swim Hawkes Bay Cup

Presented by Swim Hawkes Bay in 2000

Club teams of four, 13 and under, each swim 50m Free. Male

Swim Hawkes Bay Cup

Presented by Swim Hawkes Bay in 2000

Club teams of four, 13 and under, each swim 50m Free. Female

HBPB Swimming Cup (Males)

Presented by HBPB Swimming in 2000.

Club teams of four male swimmers, each swim 100m Free.

HBPB Swimming Cup (Females)

Presented by HBPB Swimming in 2000.

Club teams of four female swimmers, each swim 100m Free.

Hunter Aggregate Trophy

Club points - 13 and under

Helen Twisleton Trophy

Club points - 14 and over

Hutchinson Memorial Trophy

Presented by Brian Hutchinson  
Top Club

Heretaunga Cup

Presented by the Heretaunga Swimming Club in 2000.

Awarded to the swimmer for the fastest swim on the FINA points table

#### OTHER TROPHIES

Henry Williams Championship Cup

Napier/Hastings District.

To be run as decided by the Management committee from time to time.

